

STEP BY STEP INSTRUCTIONS: HOW TO ACCESS PATIENT PORTAL THROUGH HEALOW MOBILE APP

FOR PAIENTS OF BOUCHIER-PRITCHETT FAMILY MEDICINE

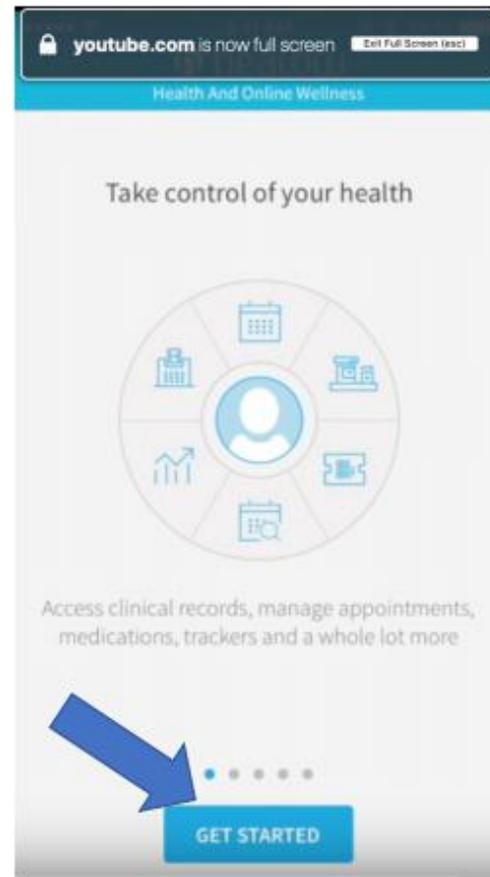
1. Once your account has been WEB ENABLED we will give you your User name & Password to be able to access Patient Portal
2. BEGIN DOWNLOADING APP:



3. ONCE DOWNLOAD IS COMPLETE OPEN HEALOW APP:



4. IT IS GOING TO WALK YOU THROUGH TO HELP YOU TO GET STARTED:



5. GET STARTED: FIND MY DOCTOR BY ENTERING OUR PHONE NUMBER: 530-477-3390. SELECT OUR PRACTICE:

Bouchier-Pritchett Family Medicine

280 Sierra College Dr.

Grass Valley, Ca 95945

Or enter our practice code: HGJJAD

FIND MY DOCTOR

OR

Please enter the code given to you by your doctor's office OR enter your doctor's contact number.

Enter Practice Code / Phone No.

LOGIN

6. ONCE DOWNLOAD IS COMPLETE OPEN HEALOW APP:

Login

h

Login to Patient Portal account
"The Institute For Respiratory & sleep Medicine"

Username

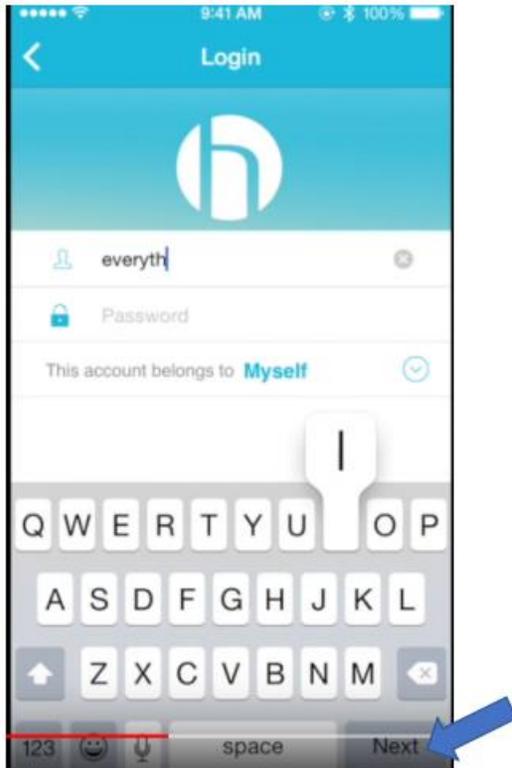
Password

This account belongs to Myself

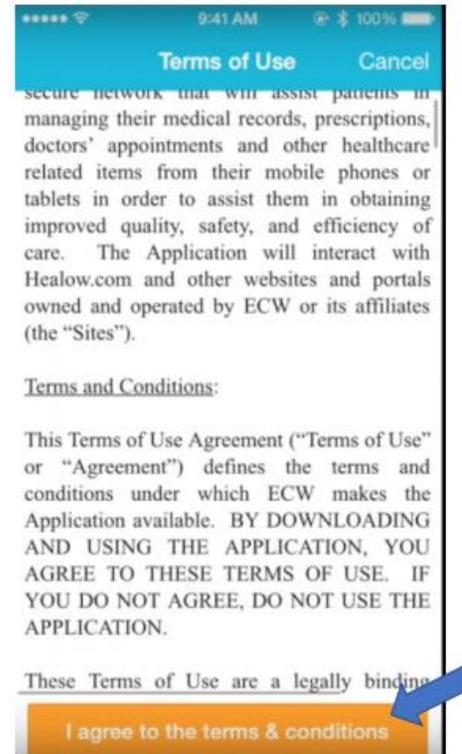
Login

[FORGOT USERNAME OR PASSWORD ?](#)

7. AFTER YOU ENTERED YOUR USERNAME AND PASSWORD, CLICK :NEXT:



8. AGREE TO TERMS OF USE BY CLICKING ON ORANGE BOX:



9. BEGIN BY VALIDATING PORTAL USER: ENTER DOB & PHONE # THEN CLICK NEXT AFTER YOU ARE DONE:

User Validation

Welcome Optimus,

As an added security measure, please answer any one of the questions below to authenticate yourself. By submitting this information you are confirming that you are the intended recipient of the access credentials and have not obtained the information in error.

Date Of Birth

OR

Phone Number - Ext

Next

10. CONTINUE TO RE-SETTING YOUR PASSWORD & SET UP YOUR SECURITY QUESTION:

Reset Password

New Password

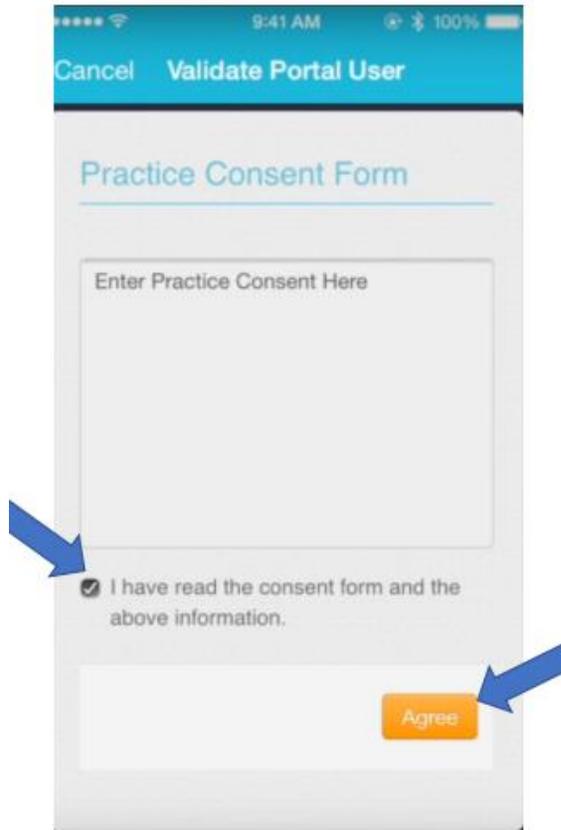
Confirm New Password

Customize your security question.

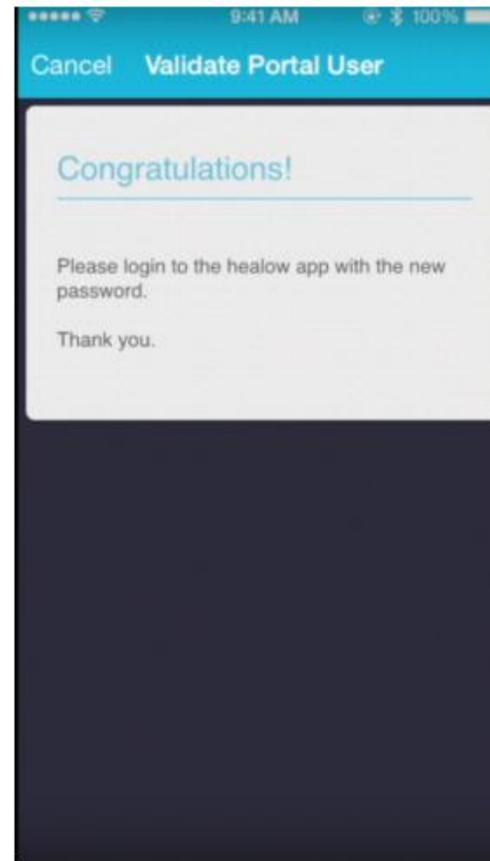
Security Question

Answer

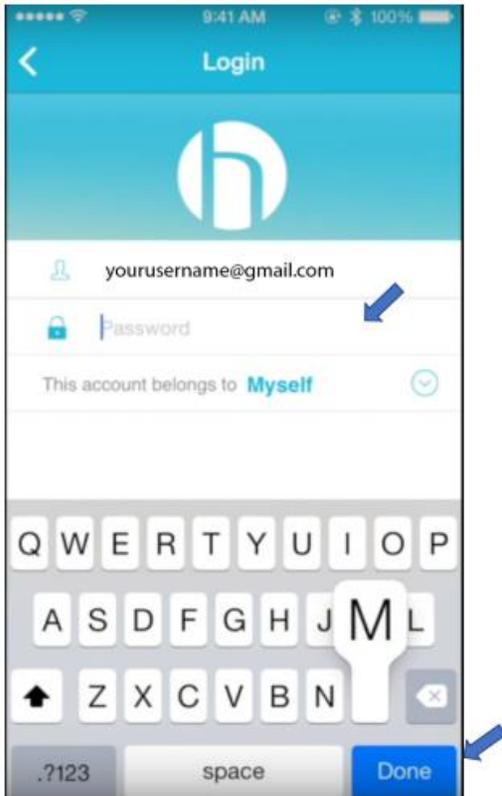
11. AGREE TO PRACTICE CONSENT FORM:



12. CONGRATULATIONS! YOU ARE ALMOST THERE!



13. LOG IN AGAIN WITH YOUR NEW PASSWORD:



14. NEXT IT WILL ASK YOU TO CREATE A PIN (With this user PIN you will be able to log into this APP in the future without entering your password)



15. THEN IT WILL TAKE YOU TO MAIN SCREEN WHERE YOU WILL BE ABLE TO MANAGE YOUR APPOINTMENTS

